

2021 ANNUAL REPORT
TRINITARIAN CONGREGATIONAL
PARISH OF CASTINE

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Call to the Annual Meeting

Call to the Annual Meeting Trinitarian Congregational Parish of Castine United Church of Christ

The Annual Meeting of the Trinitarian Congregational Parish of Castine, United Church of Christ, will be held on Sunday, August 15th, 2021 in the sanctuary of the church, immediately following the 9:30 am worship service. The purpose of the meeting will be:

- to receive reports of officers, councils, boards, and committees;
- to approve the annual budget;
- to elect the slate of nominees for church elective positions;
- to act upon amendments to the Bylaws concerning the streamlining of church governance and other issues;
- to act upon such other business as may appropriately come before said meeting.

Copies of the Annual Report are available at the church or by calling the church office at 326-9486.

Roberta Boczkiewicz, Administrative Chair



TRINITARIAN CONGREGATIONAL PARISH OF CASTINE

Agenda

**2021 Annual Meeting Agenda
Trinitarian Congregational Parish of Castine
August 15, 2021**

Call to Order

Welcome and Introductions

Determination of Quorum

Reading the Call

Opening Prayer

Approval of Minutes, 2020 Annual Meeting

Reports of Officers, Boards and Committees

Minister

Moderator

Administrative Chair

Board of Deacons

Board of Trustees

TCP Capital Fund

Music Committee

Ministerial Relations

Stewardship Report

Shawl Knitting Ministry

Dr. Mary Cushman Circle

Mission and Outreach Report

Treasurer's Report

Financial Reports

Profit & Loss Reports

Balance Sheets

Proposed 2022 Budget

Elections

Proposed slate of elective positions

Revisions to the Bylaws (published separately)

Adjourn

2020 Annual Meeting Minutes

Minutes of the 2020 Annual Meeting

Trinitarian Congregational Parish of Castine
United Church of Christ
Minutes of the Church Annual Meeting
August 16, 2020 10:37am

- 1) Call to Order – Rev. Hall, Moderator *pro temp*
 - a) Opening Prayer by Rev. Hall
 - b) Quorum was declared.
 - c) Rev. Hall read the Call to Annual Meeting.
- 2) Rev. Hall thanked council and board members whose terms are ending:
 - Dianne Yates - Chair of Council
 - David Schoonover - Chair of Ministry
 - Judith Sandven – Board of Deacons
 - Jean Miller – Board of Deacons
 - Barbara Cooper – Board of Deacons
 - Amy Stewart – Board of Deacons
 - Tom Monberg – Board of Trustees
 - Judith Sandven – Board of Trustees

A Motion of Appreciation was moved, seconded and approved.

3) Approval of Minutes – It was moved, seconded and approved to receive and accept the minutes of the August 2019 meeting.

3) Reception of Reports – It was moved, seconded and approved to waive reading the reports, and receive the reports recorded in the 2020 Annual Report as written.

4) Bob Allen reviewed Capital Fund Report, and expressed optimism for future.

5) Kay Hightower reviewed budget. Annual Budget was moved, seconded and unanimously approved.

6) Nomination Slate

The nomination slate was presented and discussed.
Lindsey Vagt was nominated as a member of the Board of Deacons.

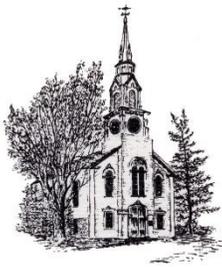
A motion was made, seconded and approved to elect those nominated on the slate and from the floor.

7) Adjourn at 10:55 am

Respectfully Submitted,

Irene Hall

Minister's Report



Annual Report from the Minister Trinitarian Congregational Parish of Castine August, 2021

Personal Notes

I always tell others that I write my reports to boards, the Council, and the Annual Report with my eye toward the future. I can picture some researcher going back to read about what has happened in Castine way back in 2021, and how various institutions saw themselves and their goals for the future. And so I try to make my reports readable and personal, reflecting my feelings about the ministries we've been able to accomplish in our disciplines of worship, study, prayer, and service. At least I'd like to think so.

Anyway, I get the feeling that the 2020 and 2021 reports will be particularly interesting as people learn what we did back in the great COVID pandemic of 2020. And it's been amazing, really, that we're still writing about it in 2021, and that it's not over yet. As I write this report, discussions are going on in Augusta and elsewhere on whether mandatory face covering requirements will be re-issued following a resurgence of COVID cases. Still, other things happened in 2020-2021, especially to me personally, and I'd like to report on them.

COVID

First, people from the future should know that we learned to deal with COVID in 2020, following guidelines we developed from recommendations (and requirements) issued by the State of Maine. In a spike of cases around Christmas, we once again closed the church to worship, cancelling our Christmas Eve service and remaining closed for some time. As cases eased, we returned to holding worship under our COVID guidelines, eventually coming to the point in late spring/early summer when facemasks were no longer required for fully vaccinated people. We have retained some of our practices designed to enhance social distancing, however, and as of this Annual Meeting, our choir has not returned to sing at our Sunday Services.

As we dealt with the pandemic, we started holding worship services as ZOOM meetings (an internet-based platform that allows folks to participate from their homes). Eventually we found a way to simultaneously broadcast those worship services on YouTube, giving access to additional people. Finally, with the procurement of additional equipment, we were able to ZOOM and broadcast worship services held in the church, providing live worship experiences and opportunities for people to watch and listen to services at their convenience. We see this as an ongoing ministry, and we continue to train deacons and others to operate our camera/sound/internet equipment. We've become quite tech-savvy.

If you'd like to watch one of our worship services, visit our YouTube site here:

<https://www.youtube.com/channel/UC4Bu-O6pN-bdPOqVNq0fBxA>

Retirement

For a number of years Irene and I had been talking about a time when we would retire from our respective jobs and enjoy the silver years of our life together following a little less intensive schedule. The COVID pandemic contributed to our dreams, and we actually moved our planned retirement date

up to October 31, 2021, a perfect 10 years after arriving in Castine. Irene and I chose to announce this retirement a full year in advance because we figured people would figure it out sooner rather than later, and also to give the church a chance to organize itself around a search for a new settled pastor. And so that process was begun as we finished out 2020.

Irene's Passing

Our plans were devastated, however, when Irene suddenly became ill and died of an apparent heart attack on February 17, 2021. I will always be grateful for the way the church and the community held me up in the weeks and months that followed, and I learned first-hand about grief and personal loss. But Irene's death also had an effect on retirement plans, and I scrambled a bit to figure out where to go and what to do without her advice and counsel.

Real Estate

When I began actually looking for a place to live following retirement, I was shocked at the state of the real estate markets and the cost of rents. And so, not planning to do so, I ventured (with the help of Lynn Evans) into the possibility of purchasing a condominium for my retirement, and as of this report I'm still venturing. Hopefully things will come together soon.

Toma

And finally, as I prepare this report, I am grieving once again over the passing of my dear dog Toma, who, at almost 14 years of age, came to the end of her ground-sniffing, treat-seeking, loyal and loving ways. And so life, once again, is very different here in Castine.

Thanks

I'll let others tell of some of the ministries we have enjoyed together. Let me end this report by saying a profound "thank you" to all who have helped me, worked with me, prayed with me, forgave me, and loved me in this, our earthly pilgrimage, as we worked to *"bind together followers of Jesus Christ in the public worship of God, and to make the will of God dominant in the lives of people, as that will is set forth in life, teachings, death and resurrection of Jesus Christ."* (TCP purpose statement) It has been an honor for me to serve you in this place.

Note: *The United Church of Christ strongly recommends that retiring ministers do not remain in the communities and congregations they have just served, which supports the incoming settled pastor. And so I will be leaving Castine in November. You will, however, know where I will be and how to stay in touch as friends.*

Yours in Christ,

Rev. Tim Hall

Pastor and Teacher

Trinitarian Congregational Parish of Castine

Moderator's Report

As one looks back on the past year, it conjures up Charles Dickens "...it was the best of times, it was the worst of times...". The pandemic and both its health and its social consequences fully defined the negative half of the quotation. It is important, however, not to lose sight of the positive outcomes, particularly as it applies to our church: we followed CDC advice and best practice in both suspending in-person worship and in returning to the sanctuary; we learned to apply technology which allowed us to "virtually" participate in worship (and will allow the homebound to do so in the future); the Deacons maintained an outreach to members to let them know they were in our prayers; our mission and service programs (particularly the provision of food) not only did not waver, but expanded; despite the sense of isolation at times, the cohesiveness of our family was not diminished. While these last items do not diminish the challenges of this period, they remind us that God shepherds us through even the most difficult circumstances. We offer thanks to one and all who helped navigate these tricky waters.

At the point of this Annual Meeting, we find ourselves approaching a transition. On the one hand, we need to offset the sadness at Tim's leaving our pulpit with a full-throated celebration of a decade of his leadership. It should be a steady refrain of thanksgiving from now through October. While we can never adequately express our gratitude, we need to do our best to let him know how much we appreciate all that he has given us.

At the same time, we need to prepare ourselves to welcome someone new to lead our congregation in worship and service. While not diminishing one whit our commitment to the word and work in place today, it is incumbent on each of us to be open to new possibilities, new ideas, new sources of inspiration. Given the resolve with which our church family faced the last twelve months, there can be no doubt that we face a bright future with our next pastor.

Bobby Vagt

Administrative Chair (Clerk) Report

Church Directory

We will be preparing an updated version of the Members and Friends Church Directory for 2022.

Necrology

May 31, 2020 – May 2, 2021

We offer this list remembering those in our community who passed into the eternal love of our Lord during the past year.

2020		2021	
May 31	Cheryl Heath	Jan 4	Elaine Betts
Jun 4	Pat Higgins	14	Dennis Colson
16	Anne Parsons	Feb 17	Irene Hall*
Aug 1	Jack Burke	27	Philip Harman
16	Carolyn Hooper	Mar 10	Roger Hooke
17	Barbara Colson	12	Sandra Dinsmore
Sep 21	Laurie Stafford Tenney	25	Jeanie Cass*
26	Pauline Hutchins	Apr 5	Edgar "Ed" Biggie
30	Lloyd "Burke" Billings	9	Janet Forbes
Oct 7	William "Bill" Carter	11	Tom Monberg*
13	Rev. Joe Sandven*	11	Mary Sochacki
Nov 29	Waldo Harmon	15	Joan Torno
Dec 2	Frances Bos	16	Diane Linscott
		24	Dr. Raymond "Mike" Shaffer
		May 2	Patrick Ruyle

* Member or friend of the Main Street Church

'And if I go and prepare a place for you, I will come again and will take you to myself, so that where I am, there you may be also. And you know the way to the place where I am going.'

John 14:3 - 4

New Members

We welcomed the following new members to our church on November 22, 2020.

Bruce Boczkiewicz	Affirmation of Faith
Roberta Boczkiewicz	Affirmation of Faith
Elizabeth Miller	Letter of Transfer
Joe Schulte	Letter of Transfer
Lindsey Vagt	Letter of Transfer

Respectfully submitted,

Roberta Boczkiewicz
Administrative Chair

Board of Deacons Report

DEACONS REPORT FOR ANNUAL MEETING AUGUST 15, 2021

SLATE OF DEACONS:

RAY NUALLA, Deacon Chair; DIANE YATES, Alternate Deacon Chair, NINA STEWART, AMY STEWART, RUTH ANN VAGT, CORA HUTCHINS, JOHN CUNNINGHAM, RICHARD HIGHTOWER, BARBARA COOPER, ROBERTA BOSZKIEWICZ, KIM SMITH, LINDSEY VAGT

NINA STEWART, JOHN CUNNINGHAM, and RICHARD HIGHTOWER have accepted another term.

Each Deacon shares in the duties of Deacon of the Month. The Deacons also call upon those who were once active Deacons as well as members in the Congregation for ushering and refreshments for the Fellowship Coffee Hour and Sunday Flowers

The Deacons continue to assist Reverend Tim Hall in his ministry of "Go Feed My Sheep," monthly collection of food for the needy, delivered alternately to Tree of Life and HOME, being aware of those in need the year round, especially in the winter, and bringing that awareness to the Minister and member of the Congregation.

All this changed the middle of March with the pandemic. Church services were discontinued indefinitely March 15, 2020.

In order to keep in touch with the members and friends of the Congregation, the Deacon Care Team came to being. Each Deacon was assigned six members or friends of TCP to call on a weekly basis just to check in and see how they are doing and if they needed any assistance. That one connection may be enough to keep folks engaged in their spiritual disciplines, worship study, and prayer service. And it might be just enough to help them get through this pandemic.

Deacons' meetings were conducted on Zoom, as well as Bible Study

When services were discontinued in the middle of March, Reverend Tim and two Deacons did the weekly podcast on Saturday so that the congregation could click on the zoom link.

As part of the electronic ministry, Reverend Tim did a weekly Church visit. It was a Skype visit with words of encouragement for renewal and rebirth and the visit ended with a prayer of faith, hope and trust.

Weekly services did return in late July with all the protocols dictated by the CDC, but due to a spike in COVID in December services were again discontinued. The church's "Rockefeller Center Christmas Tree" and the greening of the church had just been up one week when the return to normal was cut short.

The importance of the Deacons Care Team came into play, even more so with the long winter settling in.

In late spring, services were resumed with all the CDC protocols again implemented. Coffee hour and fellowship in the vestry was resumed June 27, 2021.

Reverend Tim, along with the assistance of deacons Amy Stewart and Roberta Boczkiewicz introduced YouTube. Those in our Congregation who were still hesitant in attending services now had two ways to participate remotely

The Board of Deacons highly support the mission of TCP to outreach, not only to our local community but to the surrounding community and beyond. We are encouraging the other three churches in Castine to be a part of this goal. It is an Ecumenical effort and we are doing Christ's work.

The “No Neighbor Left Behind” monthly food program, the Hannaford grocery cards, CARF (Castine Area Relief), and the Navigator Program are ways we assist in making it all work.

Nina Stewart continues the responsibility of sending cards to shut ins, get well, sympathy and thank you notes

“Many are called, but few are chosen.” Answer the call to some type of service to others. It is part of who we are meant to be in God's creation. The Deacons encourage members of the Congregation to offer suggestions on how to broaden our goals

Quoting Reverend Tim: “We should continue to show our love and joy. We call this our Christian Joy, we understand God's love for us, we feel God's grace, and in our thankfulness (not our guilt), we in turn show our love for others.” In short, giving back means even more in these times.

The Board of Deacons have been assigned to offer suggestions on how to increase the awareness in the community of our presence and goals for the good of all by the Ministerial Search Committee.

TCP Outreach Program

NNLB	434.33
UUCC CHRISTMAS DINNERS	300.00
AMERICAN RED CROSS	
WESTERN WILDLIFE RELIEF	250.00
HURRICANE RELIEF	250.00
UCC FOR WOOD BANK	200.00
DOWNEAST COMMUNITY PROGRAM	3,750.00
CMP	250.00
UCC ME CONFERENCE 5 FOR 5	1000.00

In closing, on our life as a Christian Fellowship, from St Augustine of Hippo:
“in essentials, unity; in non-essentials, liberty, and in all thing, charity,”
so that it may be for us.

Respectfully submitted,

Ray Nualla, Deacon Chair

Board of Trustees Report

Annual Report from the Board of Trustees August 15, 2021

Due to the restrictions of COVID, it was a very quiet year for activity regarding the responsibilities that the Board of Trustees oversee. Other than the ongoing annual or monthly inspections or routine maintenance, such as the annual furnace cleaning and stair chair inspection and monthly Modern Pest Control inspections, we experienced the loss of heat during the early part of winter and most recently the loss of hot water. These two issues led to unexpected repairs to both the oil furnace which provides heat to the sanctuary and to the propane boiler which provides hot water and heat to the vestry. Both units are now in good working order.

Vacant Seat

Andrea Hatch was asked and accepted to fill the vacant seat on the board and was approved by the Council at the December 2020 meeting. Andrea has been working with Rev. Tim on the preservation of the church's historical archives.

Vestry Renovation

Regarding the Vestry Renovation Project, our progress slowed appreciably during the height of COVID. In January of this year, the Renovation Committee resumed meetings to continue work on developing more detailed specifications in the areas of our primary focus:

1. Vestry (including the kitchen)
2. Installation of a lift to enable all three levels of the church accessible
3. "Shoring up" of the front façade

After finalizing these details, our work was returned to Lewis + Malm Architecture of Bucksport in effort to establish a rough estimate of associated costs and with the intention of presenting the congregation with a proposal for this important capital project. However, with Rev. Tim's decision to retire, we are advised to wait for the next pastor to join us and be a part of this process going forward. Therefore, we have temporarily suspended our project efforts.

Other projects or items being addressed or studied:

Vestry lighting
Vestry and one Sanctuary window repairs
Façade window repair

Respectfully submitted,

Amy Stewart
Chair, Board of Trustees

TCP Capital Fund Report

TCP Capital Fund Committee

Report to Membership

December 31, 2020

Please note on the second page of this report where you will see the financial data for 2020. 2020 was a difficult year to say the least. The year of COVID 19 pandemic led to challenges for our committee but in the final analysis we engineered our way through fairly well with gross gains of \$78,992 before the annual withdrawal by the church of \$14,000. The return on the equity portion of the fund based on the monthly average equity investments was 24.4 percent. By comparison, the S & P returned 18.4 percent for the same period; both including dividends. Capital gains and dividends generated by the funds are automatically reinvested.

The interest on the fixed income / bond portion of the portfolio is solely earned from CDs that were invested some years ago. As they become due now, reinvestment back into even short term, short maturity deposits is not warranted as the rates offered are next to nil. Unfortunately, the combination of central bank policy and market rates on fixed income and bond investments provide no positive real return opportunity given the rising inflationary pressures in the economy.

I want to thank Rick Hightower, John Grant and John Clouse for the time, effort and expertise they each brought to the table in 2020 for the TCP Capital Fund Investment Committee.

Respectfully submitted,



Bob Allen, Chairman

TCP Capital Fund
Report to Membership
Statement of Financial Condition and
Analysis of Income
December 31, 2020

ASSETS

Mutual Fund Equities	\$381,920.00
Certificates of Deposit	151,553.00
Money Market Funds	167,323.00
Total Fund Balance December 31, 2020	\$700,796.00
Total Fund Balance December 31, 2019	\$635,804.00
Net Fund Increase, year ending DEC 31, 2020	\$64,662.00
TCP Annual Withdrawal	\$14,000.00
TCP Fund Gross Gains	\$78,992.00
Analysis of Gross Gains	
Realized and unrealized gains	\$72,668.00
Interest income	\$6,324.00
TOTAL	\$78,992.00

LIABILITIES

NONE

Music Committee Report

As you might imagine, the COVID pandemic put a tremendous damper on the music offerings of the church in the 2020 – 2021 church year. We had been pleased to develop a choir of 6 – 7 regular singers, and were offering program music in our Sunday services in addition to hymns and responses. The uncertainties of COVID, however, put an end to singing, and most all forms of playing.

Fortunately, Suzanne Eaton, our musician, was able to keep our music going with various methods. For a while, a small crew recorded each worship service for audio broadcast, and Suzanne played the organ for recording sessions. When we moved to the Zoom format, Suzanne and James would pre-record the service music, and it would be spliced into the zoom meeting. Finally, Suzanne was able to return to her organ bench with the restoration of in-person worship, where we continue today.

Unfortunately, guidance is still cautious on the safety of resuming vocal choir music. It is our intention, however, to resume our choir as soon as COVID guidance from the CDC feels that it is safe.

Obviously, the pandemic also caused the church building to be closed to the instrumental groups that practice and perform here, including the Castine Town Band and the Castine Brass Quintet (although the quintet rehearsed outside on the church grounds until it got too cold). The Town Band has resumed rehearsals for the abbreviated 2021 band concert season, and the quintet has returned to practicing in the church vestry.

We continue to thank God for our opportunities to provide praise and worship through music and song.

Susanne Eaton

James Eaton

Tim Hall

Ministry Chair Report

I'm new to the Ministry Chair position and a new member as of October 20, 2019. Just a year after I joined the church, Tim announced his retirement, giving the search committee a year to find an interim or settled pastor. He's been full time since 2011, so finding his replacement and someone so involved in the community as band member and Scarlett driver is a task.

COVID was certainly a driver in our operation this past year. Following state, church, and local health mandates and guidelines caused several periods of no in-church worship, but Tim, being technologically savvy, jumped in so we wouldn't miss out on Sunday services. He researched equipment, money was approved for purchase, and the first Zoom service was broadcast on January 17, 2021. On March 7, 2021, You Tube was added. Several people have been trained to record the services, and it's a lot of steps! Ecumenical Bible Study continues on Tuesdays at 9am, also via Zoom.

The Dr. Mary Cushman Circle Fair is scheduled for August 7, 2021. Outside and under tents, we'll raise money to benefit local, regional, and international charities.

Respectfully submitted,

Jane Saltsman

Stewardship Report

In spite of a pandemic that shut the doors of the church for more than a year, it is good news to report that members pledged more than was budgeted for the 20-21 fiscal year. The budget was prepared with the possibility that we would receive pledges short of our needed goal. However, much to the delight of the Church Council, the goal was exceeded.

Budgeted pledges	\$ 79,000
Pledges received	\$ 86,366
Received thru 6/30	\$ 46,239
Offerings thru 6/30	\$ 4,460

Thank you to all who participated.

I attribute the increased enthusiasm to our Pastor Tim, our Moderator Bobby Vagt for their leadership, and to all those volunteers who service the Church and go the extra mile to volunteer in our mission food programs.

Sincerely,

Judith Sandven, Stewardship Chair

Shawl Knitting Ministry

Throughout the Pandemic from March 20, 2020 to the end of July 2021, a small but steadfast group of knitters have continued, in private homes observing mask and distance protocols, to knit comfort shawls for those in need. Since beginning in 2004 with Carolyn Ulrich, the group have knitted 1,009 wraps, to date, for grateful recipients in the area and beyond. The group has also knitted hundreds of scarves for winter wear as well. All the yarn is purchased with generous donations from both individuals and groups such as the Dr. Mary Cushman Circle.

The ecumenical Shawl Ministry remains ever grateful to the Trinitarian Congregational Parish for the use of the vestry both to meet twice a month and to store yarn and material.

On August 9, 2021, shawl knitters will return to meet at the TCP's vestry at 1 - 3 p.m. Newcomers and returning members are most welcome. Meetings will continue to be held on the second and fourth Mondays of each month at 1 p.m. at the Church.

If you know of someone in need of a prayer shawl, please contact Paula Dunfee (326-4703) or Kathy Crawford (326-9147) leaving a message.

Respectfully submitted,

Paula Dunfee, Secretary

Dr. Mary Cushman Circle

The Dr. Mary Cushman Circle was very limited in their activities as the Covid restrictions put an end to actual fairs and gatherings. We asked for donations for our charitable giving and along with the generous yearly gift from the Katherine Marshall family had funds to send.

One meeting was held in May to plan a summer yard and bake sale in August.

It is hoped the next year will allow more activities.

Barbara Cooper

Secretary

Missions and Outreach Report

Our congregation feels called by God to serve one another, enriching the vitality of our church through service. Over the years, the work of our **Dr. Mary Cushman Circle** has been the model in mission and outreach, funding scores of non-profit recipients through their summer fairs, Christmas fairs and the Christmas wreath project. Feeling the continuing call to “love our neighbors”, our members have expanded our outreach in the Castine area.

Now in its fifth year, the Community Compass “**No Neighbor Left Behind**” food ministry continues to address food insecurity on the Blue Hill Peninsula. On the last Friday of each month, more than 20 of our members prepare, package, and deliver over 100 meals to homes in our general area. These Fridays are singular events, in that they combine the opportunity to serve our neighbors with the bonds of participation.

Through this work, we became aware that the magnitude of the need was much greater than we had imagined. Thus, at the beginning of the Pandemic, we recognized that Covid would exacerbate the already significant challenges of poverty, especially with respect to housing expenses and food insecurity; and so was formed the **Castine Area Relief Fund (CARF)**. The Town, area churches (including TCP), organizations and individuals funded this effort to begin distributing food to the hungry. As of this writing, we have, over the past 64 weeks, distributed 858 bags of groceries to hundreds of families in several neighboring towns, the equivalent of well over 12,000 meals. Recognizing the importance of this relief program, grant awards for over \$16,000 have also been made.

Both of these programs involve other churches and individuals in our community, so that people of all faiths and diverse religious backgrounds contribute to our greater civic well-being by helping others.

Now 4 years ago, our Church Council voted to fund a “neighborhood” **Navigator** serving the Castine-Penobscot area for one year. At the end of the first year, we have seen the value of having an advocate in our community, working with churches, community organizations, and individuals to identify as yet unmet needs and align need with Community Compass resources. We see that other entities recognize the benefit and positive effects in our communities and have joined us in supporting this important mission and outreach.

Directed by Deacons, our annual Mission and Outreach budget provides additional funds to meet individual needs. Our budget of \$10,000 this past year provided funds to meet these requests, such as Tradewinds Marketplace food cards and utility payments, as well as funding for these three important ministries in Castine and beyond. A common unmet need in all these programs is food insecurity. It was a real need over this past year and with the continuing impacts of the lingering Pandemic, our ministries of food and love have become essential.

Jimmy Goodson, Chair

Treasurer's Report

TCP Annual Meeting

August 15, 2021

Financial Chair and Treasurer's Report

For Financial Statements 1/1/2020 – 12/31/2020

Year In Review

Perhaps a quote from our recently published Ministerial Search Profile says it best, "TCP has maintained a strong financial position for several years, primarily owing to its budgeting and financial procedures, committed stewardship, investment fund growth, and capable Church Council oversight. The Church Administrator, with oversight provided by the Financial Council Chair, handles the day-to-day responsibilities. All of these factors work to ensure that our financial statements reflect a strong and healthy financial position."

This quote was written in 2021 during a time when we were all still experiencing the impact of the COVID pandemic. I hope this quote causes you to pause. During 2020-2021, a time when so many of our sister churches were distressed and even closing, TCP thrived – spiritually, relationally, and financially. Our congregation made a commitment that significantly increased our outreach, including personal contacts, prepared meals, bags of groceries and other forms of daily living assistance. This has been a time of paradox: darkness and uncertainty versus lightness and conviction. May we all continue to pray for God's grace, guidance, and strength.

Statement of Profit & Loss Budget Vs. Actual

TCP recorded \$196,575.88 in total income for 2020. Included in this amount is:

- \$1,000.00 for 2019 Pledge Income
- \$77,817.00 for 2020 Pledge Income
- \$8,500.00 for 2021 Pledge Income
- \$9,162.06 for Offerings
- \$16,433.94* for Bicentennial Campaign/Vestry Renovation and Lift
- \$221.30* for In-Kind Gifts
- \$1,145.00 for Memorial Gifts
- \$500.00 for Restricted Gifts (from Dr. Mary Cushman Circle for Missions)
- \$10.00* for TCP's Stained Glass Windows Fund
- \$2,675.00 for Missions and Benevolence
- \$64,991.71* in Unrealized Gains from TCP's Capital Fund
- \$14,000.00 for Distributions from the TCP Capital Fund
- \$0.87 for Interest Income
- \$119.00 for Miscellaneous Income

After income adjustments (*) in the amount of \$81,656.95, \$114,918.93 was available to cover budgeted operating expenses in the amount of \$106,257.62. The remaining \$15,100 in expenses (\$15,000 architect fee and \$100 elevator variance fee) was covered by Bicentennial Campaign donations. Total expenses for 2020 were \$121,357.62.

Designated/Restricted gifts were received for TCP's Food Ministry, Missions & Outreach and the Stained Glass Window Fund.

Memorial gifts were received for Molly Marks, Charlie Deans, Jean Baker, Joe Sandven, and Jim Lyle.

Honorarium gifts were received for Ray Nualla, Kay Hightower, Doris Russell, Bill Tourles, Ed and Sarah Miller, Jane Saltsman, and Marion Fisher.

A few expenses to note: In June the Church Council approved a \$1,000 bonus for Rev. Tim Hall because of his dedicated efforts and increased work hours to launch our live streaming and video recordings during COVID. A video camera in the amount of \$767.98 was purchased to support the new initiative.

Statement of Financial Position

There are a few items to note:

1. At the close of 2020, our checking account balance was \$135,866.10, an increase of \$11,142.68 compared to the 2019 ending balance of \$124,723.42.
2. Net of the \$14,000 distribution used to help pay operating expenses, the TCP Capital Fund year-end balance was \$700,796.18, a net increase of \$64,991.71 compared to the prior year's ending value of \$635,804.47.
3. As an annual reminder, the three accounts listed in the Fixed Assets section, Building and Improvements, Land, and Furniture and Equipment, are estimated values based on insurance audits and professional consultations. Because we do not have historical financial records, TCP must present its financial statements as unaudited.

Proposed Budget for January 1, 2022 – December 31, 2022

I think it is most appropriate to begin with a proposed budget excerpt from last year's Annual Report:

“Under normal circumstances, there's always a little bit of a challenge when developing a proposed budget six months in advance of the start of the new fiscal year. In years past, we have been able to rely on certain predictabilities, sound financial management, and a wonderfully supportive congregation. This year, however, has been anything but normal because of the Covid-19 pandemic, and the same will most likely be said about 2021. In terms of budget preparation for 2021, the question is: Do we still have all three factors working in our favor? Honestly, I don't know; TCP may experience a few bumps with predictabilities. But even the Covid-19 pandemic will not shake my confidence in the Church Council's ability to manage our finances or my faith in the congregation to continue providing support.”

As I write this section for the 2021 Annual Report, I am amending the last sentence of the above quote to read: But even the Covid-19 pandemic *and the increased expenses associated with a*

ministerial search will not shake my confidence in the Church Council's ability to manage our finances or my faith in the congregation to continue providing support.

For the last nine years, Rev. Tim Hall has provided full-time ministry for our congregation and community at large. As his October 31, 2021, retirement is fast approaching, it is important to remember that the ministerial search that led to his hiring originally stipulated that TCP intended to hire a three-quarter-time minister. At the time, the Church Council made this decision primarily because the cost of providing medical insurance coverage would be included in the total compensation and benefits package. During Rev. Tim's hiring process, we determined that he already had medical insurance coverage provided by the State of Maine. Excluding this expense enabled TCP to hire Rev. Tim full-time.

The proposed 2022 budget is balanced with both income and expenses totaling \$140,685. Compared to the 2021 budget of \$117,173, the 2022 proposed budget reflects an increase of \$23,512, or 20%. The proposed 2022 budget makes an important statement: we are committed to providing full-time ministry for our congregation and the broader community. That commitment is the primary reason for the noted increase in expenses. While it is true that the new ministerial compensation and benefits package is yet to be defined, the expenses are fairly represented based on costs provided by the UCC.

Many Thanks

As always, I thank every member of our congregational family for sharing their resources of time, talent and financial support. I also thank the members of the Church Council. We spend a significant amount of time with each other listening, sharing, visioning and making decisions. I am deeply grateful for the accounting assistance received from our Church Administrator, Debbie Morehouse.

There are two additional people that I would like to thank this year. First, I want to express my sincere gratitude to Irene Hall for serving our congregation alongside Rev. Tim until her untimely death this year. Irene was the Administrative Chair on the Church Council. She brought many qualities and talents to the Council, including her wit, thoughtfulness, organizational skills, and love for other people.

The other person is Rev. Tim Hall, who will be retiring in a few short months. There are not enough words or ways to express how much you and your ministry have meant to all of us at TCP. You were God-sent according to his time and purpose. I wish you the very best with your new beginnings.

Respectfully submitted,

Kay Hightower

Financial Chair and Treasurer

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Trinitarian Congregational Church Parish of Castine

01/12/21

Profit & Loss Budget vs. Actual

Cash Basis

January through December 2020

	Jan - Dec 20	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
41000 - Building Use Fees	0.00	1,500.00	-1,500.00	0.0%
41008 - Pledge Income 2019	1,000.00			
41009 - Pledge Income 2020	77,817.00	70,278.00	7,539.00	110.7%
41010 - Pledge Income 2021	8,500.00			
41015 - Offerings	9,162.06	23,310.00	-14,147.94	39.3%
41016 - Capital Campaign Bicentennial	16,433.94			
41023 - In-Kind Gifts	221.30			
41025 - Memorial Gifts	1,145.00	1,000.00	145.00	114.5%
41030 - Restricted Gifts and Donations	500.00	2,000.00	-1,500.00	25.0%
41031 - Stained Glass Window Donations	10.00			
41040 - Missions and Benevolence	2,675.00			
41045 - Unreal. Gain/Loss TCP Cap. Fund	64,991.71			
41050 - TCP Capital Fund Distribution	14,000.00	14,000.00	0.00	100.0%
41060 - Interest Income	0.87	20.00	-19.13	4.4%
41070 - Miscellaneous Income	119.00	100.00	19.00	119.0%
41090 - Fundraising	0.00	2,000.00	-2,000.00	0.0%
Total Income	196,575.88	114,208.00	82,367.88	172.1%
Gross Profit	196,575.88	114,208.00	82,367.88	172.1%
Expense				
60000 - Advertising and Promotion	0.00	250.00	-250.00	0.0%
60050 - Accounting Support	1,174.00	3,744.00	-2,570.00	31.4%
60075 - Church Administrator	1,620.00			
60100 - Administrative Support	5,155.00	7,488.00	-2,333.00	68.8%
61450 - Christian Education	0.00	100.00	-100.00	0.0%
61600 - Church Musician Substitute	0.00	2,250.00	-2,250.00	0.0%
61650 - Cleaning Contractor	3,420.00	3,640.00	-220.00	94.0%
61660 - Cleaning Contractor Substitute	0.00	272.00	-272.00	0.0%
61680 - Cleaning Supplies and Expenses	348.56	100.00	248.56	348.6%
61700 - Computer and Internet Expenses	1,110.10	1,000.00	110.10	111.0%
61800 - Conferences and Meetings	55.00	150.00	-95.00	36.7%
62500 - Dues and Subscriptions	477.52	550.00	-72.48	86.8%
62550 - Equipment and Furniture	168.75			
62600 - Equipment Leasing	1,626.00	1,700.00	-74.00	95.6%
62800 - Flowers	0.00	50.00	-50.00	0.0%
62825 - Gifts	650.00	600.00	50.00	108.3%
62850 - Heating Expense - Fuel	2,247.65	2,940.00	-692.35	76.5%
62860 - Heating Expense - Propane	3,296.45	2,600.00	696.45	126.8%
63300 - Property & Casualty Insurance	4,013.00	3,850.00	163.00	104.2%
63400 - Interest Expense	0.00	45.00	-45.00	0.0%
63500 - Kitchen Supplies	68.14	350.00	-281.86	19.5%
63800 - Landscaping Expenses	0.00	250.00	-250.00	0.0%
64650 - Miscellaneous Expense	122.01	500.00	-377.99	24.4%
64700 - Music Ministry Expenses	234.87	1,000.00	-765.13	23.5%
64800 - Missions and Outreach	10,279.00	10,000.00	279.00	102.8%
64900 - Office Supplies	704.27	600.00	104.27	117.4%
66001 - Pastor Payroll	53,201.92	52,207.00	994.92	101.9%
66002 - Pastor Pension	6,788.88	6,790.00	-1.12	100.0%
66003 - Pastor Life/Disability Insuranc	727.44	708.00	19.44	102.7%
66004 - Pastor Educational Expenses	0.00	750.00	-750.00	0.0%
66100 - Pastor Sub. Pulpit Supply	0.00	600.00	-600.00	0.0%
66200 - Pest Control	754.00	768.00	-14.00	98.2%
66500 - Postage and Delivery	491.00	350.00	141.00	140.3%
66700 - Professional Fees	15,100.00			
66800 - Property and Yard Care	781.25	1,655.00	-873.75	47.2%
67200 - Repairs and Maintenance	687.59	1,200.00	-512.41	57.3%
67400 - Sewer and Water	1,044.00	1,050.00	-6.00	99.4%
67900 - Snow Plowing and Removal	387.77	100.00	287.77	387.8%
68100 - Telephone Expense	1,511.64	1,380.00	131.64	109.5%
68200 - Travel & Mileage Reimbursement	0.00	500.00	-500.00	0.0%
68600 - Utilities	917.69	1,100.00	-182.31	83.4%

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Trinitarian Congregational Church Parish of Castine

01/12/21

Profit & Loss Budget vs. Actual

Cash Basis

January through December 2020

	Jan - Dec 20	Budget	\$ Over Budget	% of Budget
68650 - Insurance - Workman's Comp	722.00	821.00	-99.00	87.9%
68700 - Worship and Ministries	323.82	200.00	123.82	161.9%
Total Expense	120,209.32	114,208.00	6,001.32	105.3%
Net Ordinary Income	76,366.56	0.00	76,366.56	100.0%
Net Income	76,366.56	0.00	76,366.56	100.0%

This financial report is for TCP's Congregation and is unaudited.

Statement of Financial Position

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Trinitarian Congregational Church Parish of Castine

01/12/21

Statement of Financial Position

Cash Basis

As of December 31, 2020

	Dec 31, 20	Dec 31, 19	\$ Change	% Change
ASSETS				
Current Assets				
Checking/Savings				
10000 - Checking	135,866.10	124,723.42	11,142.68	8.9%
Total Checking/Savings	135,866.10	124,723.42	11,142.68	8.9%
Other Current Assets				
11000 - TCP Cash Mgmt Account	2,810.24	2,809.39	0.85	0.0%
11100 - TCP Stained Glass Window Acct	42.37	32.35	10.02	31.0%
16000 - TCP Capital Fund @ Market Value	700,796.18	635,804.47	64,991.71	10.2%
Total Other Current Assets	703,648.79	638,646.21	65,002.58	10.2%
Total Current Assets	839,514.89	763,369.63	76,145.26	10.0%
Fixed Assets				
12000 - Building and Improvements	706,500.00	706,500.00	0.00	0.0%
13000 - Land	200,000.00	200,000.00	0.00	0.0%
15000 - Furniture and Equipment	106,273.00	106,273.00	0.00	0.0%
Total Fixed Assets	1,012,773.00	1,012,773.00	0.00	0.0%
Other Assets				
14050 - In-Kind Assets or Services	221.30	0.00	221.30	100.0%
Total Other Assets	221.30	0.00	221.30	100.0%
TOTAL ASSETS	1,852,509.19	1,776,142.63	76,366.56	4.3%
LIABILITIES & EQUITY				
Equity				
30000 - Opening Balance Equity	1,651,937.74	1,651,937.74	0.00	0.0%
32000 - Unrestricted Net Assets	124,204.89	66,603.12	57,601.77	86.5%
Net Income	76,366.56	57,601.77	18,764.79	32.6%
Total Equity	1,852,509.19	1,776,142.63	76,366.56	4.3%
TOTAL LIABILITIES & EQUITY	1,852,509.19	1,776,142.63	76,366.56	4.3%

This financial report is for TCP's Congregation and is unaudited.

Proposed 2022 Budget

Proposed TCP 2022 Budget

Income		2021 Budget	2022 Proposed	Difference	%
	Building Use Fees	\$ 1,500.00	\$ 1,500.00	\$ -	
	Pledge Income	\$ 79,000.00	\$ 96,210.00	-\$ 17,210.00	
	Tithes & Offerings	\$ 16,133.00	\$ 20,435.00	-\$ 4,302.00	
	Memorial Gifts	\$ 1,200.00	\$ 1,200.00	\$ -	
	Restricted Gifts	\$ 4,000.00	\$ 4,140.00	-\$ 140.00	
	Investment Distribution	\$ 14,000.00	\$ 16,000.00	-\$ 2,000.00	
	Miscellaneous Income	\$ 340.00	\$ 200.00	\$ 140.00	
	Fundraising	\$ 1,000.00	\$ 1,000.00	\$ -	
Total Income		\$ 117,173.00	\$ 140,685.00	-\$ 23,512.00	-20.07%
Expenses					
	Advertising and Promotion	\$ 100.00	\$ 100.00	\$ -	
	Church Administrative Assistant	\$ 7,680.00	\$ -	\$ 7,680.00	
	Church Accounting Assistant	\$ 1,700.00	\$ -	\$ 1,700.00	
	Church Administrator	\$ -	\$ 13,000.00	-\$ 13,000.00	
	Christian Education	\$ 100.00	\$ 100.00	\$ -	
	Church Musician Substitute	\$ 1,200.00	\$ 1,200.00	\$ -	
	Cleaning Contractor	\$ 3,430.00	\$ 3,100.00	\$ 330.00	
	Cleaning Contractor Substitute	\$ 210.00	\$ 263.00	-\$ 53.00	
	Cleaning Supplies and Expenses	\$ 400.00	\$ 200.00	\$ 200.00	
	Computer and Internet Expenses	\$ 2,560.00	\$ 1,800.00	\$ 760.00	
	Conferences and Meetings	\$ 150.00	\$ 150.00	\$ -	
	Dues and Subscriptions	\$ 500.00	\$ 500.00	\$ -	
	Equipment Leasing	\$ 1,700.00	\$ 1,700.00	\$ -	
	Flowers	\$ 50.00	\$ 50.00	\$ -	
	Gifts	\$ 800.00	\$ 800.00	\$ -	
	Heating Expense - Fuel	\$ 3,100.00	\$ 2,100.00	\$ 1,000.00	
	Heating Expense - Propane	\$ 3,600.00	\$ 2,300.00	\$ 1,300.00	
	Property and Casualty Insurance	\$ 3,950.00	\$ 4,015.00	-\$ 65.00	
	Kitchen Supplies	\$ 200.00	\$ 200.00	\$ -	
	Landscaping Expenses	\$ 250.00	\$ 250.00	\$ -	
	Miscellaneous Expenses	\$ 500.00	\$ 500.00	\$ -	
	Music Ministry Expenses	\$ 1,000.00	\$ 750.00	\$ 250.00	
	Missions and Outreach	\$ 10,000.00	\$ 10,000.00	\$ -	
	Office Supplies	\$ 700.00	\$ 500.00	\$ 200.00	

	Pastor Payroll	\$ 55,334.00	\$ 53,329.00	\$ 2,005.00	
	Pastor SS & Medicare Offset		\$ 4,080.00	-\$ 4,080.00	
	Pastor Medical Insurance		\$ 21,516.00	-\$ 21,516.00	
	Pastor Pension	\$ 7,196.00	\$ 7,466.00	-\$ 270.00	
	Pastor Life/Disability	\$ 771.00	\$ 800.00	-\$ 29.00	
	Pastor Education Expenses	\$ 400.00	\$ 250.00	\$ 150.00	
	Pastor Pulpit Supply	\$ 300.00	\$ 300.00	\$ -	
	Pest Control	\$ 768.00	\$ 816.00	-\$ 48.00	
	Postage and Delivery	\$ 400.00	\$ 450.00	-\$ 50.00	
	Property and Yard Care	\$ 1,200.00	\$ 1,200.00	\$ -	
	Repairs and Maintenance	\$ 1,500.00	\$ 1,500.00	\$ -	
	Sewer and Water	\$ 1,050.00	\$ 1,050.00	\$ -	
	Snow Plowing and Removal	\$ 300.00	\$ 350.00	-\$ 50.00	
	Telephone/Internet Expenses	\$ 1,550.00	\$ 1,550.00	\$ -	
	Travel/ Mileage Reimbursement	\$ 500.00	\$ 500.00	\$ -	
	Utilities	\$ 1,100.00	\$ 1,000.00	\$ 100.00	
	Insurance: Workman's Comp	\$ 724.00	\$ 700.00	\$ 24.00	
	Worship and Ministries	\$ 200.00	\$ 250.00	-\$ 50.00	
	Total Expenses	\$ 117,173.00	\$ 140,685.00	-\$ 23,512.00	-20.07%

**Officers and Boards
Trinitarian Congregational Parish of Castine
August 15, 2021**

Church Council (9 members)

Terms Ending

- Administrative Chair, Roberta Bosczkiewicz¹
- Mission and Outreach Chair, Jimmy Goodson

Nominations:

- **(2024) Administrative Chair, Roberta Bosczkiewicz**
- **(2024) Mission and Outreach Chair, Jimmy Goodson**

Church Council

<i>Office</i>	<i>Incumbent</i>	<i>Term Expires</i>
Council Chair	Bobby Vagt	2023
Administration Chair	Roberta Bosczkiewicz	2024
Financial Chair	Kay Hightower	2022
Chair, Deacons	<i>Determined by deacons</i>	<i>Annually</i>
Chair, Trustees	<i>Determined by trustees</i>	<i>Annually</i>
Ministry Chair	Jane Saltsman	2023
Mission and Outreach Chair	Jimmy Goodson	2024
Stewardship Chair	Judith Sandven	2022

Board of Deacons (12 members)

At the first meeting of the Board of Deacons following the Annual Meeting, the Board will elect one of its members as Chair of the Board. The Chair of the Board will represent the Board on the Church Council until the next Annual Meeting.

Terms Ending

- Nina Stewart
- John Cunningham
- Cora Hutchinson
- Richard Hightower

Nominations

- **(2024)** Nina Stewart
- **(2024)** John Cunningham
- **(2024)** Cora Hutchinson
- **(2024)** Richard Hightower

Board of Deacons

Class of 2022			
Ruth Anne Vagt	Dianne Yates	Ray Nualla	Kim Smith
Class of 2023			
Amy Stewart	Barbara Cooper	Roberta Bosczkiewicz	Lindsey Vagt
Class of 2024			
Nina Stewart	John Cunningham	Cora Hutchinson	Richard Hightower

¹ Irene Hall filled this position for a term ending in 2021. After term, and placed her in nomination for the full term ending 2024. Irene's passing, the Council elected Roberta to complete Irene's

Board of Trustees (6)

At the first meeting of the Board of Trustees following the Annual Meeting, the Board will elect one of its members as Chair of the Board. The Chair of the Board will represent the Board on the Church Council until the next Annual Meeting.

Terms Ending

- Bob Allen
- James Eaton

Nominations:

- (2024)
- (2024)

Board of Trustees

Bill Tourles (2022)	Bobby Vagt (2022)
Amy Stewart (2023)	Andrea Hatch (2023)
(2024)	(2024)

Ad Hoc Committees

Ad Hoc Committees are established by and work under the direction of the Church Council. Members of these committees are appointed by the Council, and serve without term. **Ad Hoc Committees are not elected by the Congregation.**

Capital Fund Committee

The Capital Fund Committee manages the church capital fund, determining investment strategies and distribution.

John Grant	John Clouse
Bob Allen	Richard Hightower

Music Committee

The Music Committee coordinates music for worship services, including guest musicians and the church choir. The Committee also oversees servicing and maintenance of the church instruments. The Committee includes the pastor and the church musician.

Tim Hall	Suzanne Eaton	James Eaton
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Renovation Committee

The renovation committee works to assess the needs of building renovation and make recommendations to the Church Council and congregation for renovation projects. The chair of the Board of Trustees coordinates

Amy Stewart	Bobby Vagt	Kay Hightower
Jimmy Goodson	Ray Nualla	Tim Hall

Ministerial Relations Committee

The Ministerial Relations Committee provides council and advice to the Minister, negotiates salary and call agreement provisions, and responds to concerns brought to the committee by the Minister. The Ministry Chair of the Council directs the work of this committee.

Jane Saltsman (chair)	Kay Hightower
Jimmy Goodson	Ray Nualla

